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**Event Assistant Volunteer**

**Purpose of the role:**

This role supports the work of our Fundraising Manager with the organisation and running of fundraising events for Wadars. This is a fun role that would suit a person who is keen to work in the events or fundraising field and would like to gain experience.

**Main activities:**

* Attending weekend events and helping to run a stall
* Assist with setting up and packing away the gazebo and stall for each event
* Assist with packing equipment ready for events
* Half a day in the office per fortnight to assist with fundraising admin and event planning

**Time commitment:**

* Approx 1 weekend day and 2 weekday afternoons per month
* Flexible hours

**Requirements:**

* You will need to be reasonably fit as this role involves regular manual handling (including lifting the gazebo) as well as bending, stretching, and carrying equipment
* You must be over 18
* A driving licence is not essential but would be beneficial
* Willingness to learn

**What you will get out of the role:**

* A chance to learn about fundraising and event management
* This is a great opportunity to support the work of the Charity by assisting our fund raising and increasing awareness of the vital work that we do
* Experience working as part of a highly dedicated team of staff and volunteers concerned with the welfare of animals
* At the end of the day, you can go home knowing that you have helped to make a real difference

For an informal chat please contact [jenny@wadars.co.uk](mailto:jenny@wadars.co.uk) or call 01903 247111

*We receive no government funding for the work we do rescuing wildlife and rehoming domestic animals. Therefore, we rely totally on donations and legacies from the community.*

Registered charity number 1149884.